REFEREE REPORT FORM

Dear Referee:

Please complete[1] Sections I-IV of this review form and send it to the return address given above before the date indicated.

Sections I and II are for the editors' eyes only; Sections III and IV will be returned to the author(s).

Please return this form to e-mail MGV@sggw.edu.pl .

Name of the Referee ....

Date to be Returned: ....

Paper No.   Revision No.

Title: ••

I. REFEREE'S   RECOMMENDATIONS

RECOMMENDATION

☐   Accept with no changes
☐   Accept after minor revisions (second review not needed)
☐   Revise and resubmit
☐   Reject

CATEGORY

☐   State-of-the-art survey   ☐   Advanced industrial application
☐   Research paper   ☐   Advanced educational application
☐   Tutorial paper   ☐   Software development

GENERAL COMMENT

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[1] for instance ☒ (shift+Q) instead of ☐

A) II. REFEREE'S COMMENTS FOR THE EDITORS' EYES ONLY
[THIS PART WILL BE WITHHELD FROM AUTHOR(S)]

Date Completed: Referee's Signature:

REFEREE REPORT FORM
[THIS PART WILL BE SENT TO AUTHOR(S)]

Paper No. ....Revision No. ....

Title: ....

III. OVERVIEW

Please tick all appropriate answers below, or write N/A (not applicable).
Note that the answers are not necessarily disjoint within their respective categories.

SCOPE

- ☐ Of general relevance
- ☐ Relevant to the field of ....
- ☐ Very specialised
- ☐ Out of scope of MG&V

CONTENT

- ☐ New technique or theory
- ☐ New application of known concepts
- ☐ Confirmation of known techniques
- ☐ Repetition of known material
- ☐ Too speculative or theoretical
- ☐ Too technical
- ☐ Too preliminary

CONCLUSIONS DRAWN

- ☐ Adequate
- ☐ Not justified
- ☐ Suffer from substantial omissions
- ☐ Suffer from loose generalisations

PRESENTATION

- ☐ Adequate
- ☐ Too brief for clarity
- ☐ Too comprehensive, should be shortened
- ☐ General organisation unsuitable
- ☐ Badly written, hardly readable
- ☐ Contains irrelevant material

LANGUAGE

- ☐ Satisfactory
- ☐ Needs corrections
- ☐ Needs substantial revision or rewriting

ABSTRACT

- ☐ Clear and adequate
- ☐ Should be rewritten (or missing)

ILLUSTRATIONS

- ☐ Adequate
- ☐ Inadequate technical quality
- ☐ Not very informative

- ☐ Some may be omitted: ....
- ☐ More should be added (see Sec. IV)

TABLES

- ☐ Adequate
- ☐ Should be rearranged to improve clarity
- ☐ Some may be omitted: ....
- ☐ More should be added (see Sec. IV)

ABBREVIATIONS, FORMULAE, UNITS

- ☐ Conform to accepted norms
- ☐ Should be changed
- ☐ Should be explained

LITERATURE REFERENCES

- ☐ Adequate
- ☐ Inadequate
- ☐ Some may be omitted: ....
- ☐ More should be added (see Sec. IV)

OVERALL EVALUATION

- ☐ Excellent
- ☐ Good
- ☐ Acceptable
- ☐ Poor
- ☐ Sound, but dull
- ☐ Without obvious significance

FINAL RECOMMENDATION

- ☐ Accept with no changes
- ☐ Accept after minor revisions (without 2nd review)
- ☐ Revise and resubmit
- ☐ Reject

IV. DETAILED COMMENTS
[THIS PART WILL BE SENT TO AUTHOR(S)]

Please typewrite or print your comments and suggestions regarding the paper. Particular attention should be given to details that may guide possible revisions or explain reasons for rejection. Feel free to continue, using extra sheets if necessary. Comments and suggestions for the Authors can also be made in the form of a scan of remarks readably hand-written in a copy of the paper.